

Detail Notification

Expression of interest (EoI) for empanelment of Experts/Institutions for development of Project Proposals at Chhattisgarh State Centre for Climate Change, Government of Chhattisgarh

1. Purpose of the EoI:- The purpose of this Expression of Interest (EoI) is to identify and shortlist/empanel reputed Experts / Institutions who are well versed with National / International scenario of the climate change at Chhattisgarh State Centre for Climate Change (CGSCCC) for development of Innovative Project Proposal in line with Chhattisgarh State Action Plan on Climate Change (CSAPCC). Empanelled Experts / Institutions will be engaged for the purpose including Technical, Managerial and other professional support on purely temporary basis for development of detailed project report preparation, guidelines development, Project implementation support, and other professional support as per requirements of the CGSCCC. Shortlisted experts/institutions may also be asked to participate in Trainings/ Workshops organized by the CGSCCC.

2. About Chhattisgarh State Centre for Climate Change (CGSCCC)

Climate change is expected to manifest quite significantly in India. India is considered highly vulnerable to climate change, not only because of high physical exposure to climate-related disasters, but also because of the dependency of its economy and majority of population on climate-sensitive sectors (e.g. forests, water, agriculture, tourism, animal husbandry and fisheries). Climate change shall induce changes in the complexion, distribution, quality, and functionality of natural resource base. Further, it will result in 'insecure livelihoods' due to disruptions in the social, cultural, economic, ecological systems, physical infrastructure and human assets; increasing health risks, and crippling or even negating the developmental gains and opportunities.

In case of Chhattisgarh, the adverse effects of Climate Change are being felt clearly on above sectors. To combat the challenges and expected complications, a State Action Plan on Climate Change (CGSAPCC) has been prepared by the Govt of Chhattisgarh in 2014 with the *'Inclusive Growth for Improved Resilience'*. As per latest instructions of Ministry of Environment, Forest & Climate Change, Government of India (MoEF&CC, GoI), the first SAPCC has been revised and submitted to MoEF&CC, GoI for final approval.

To ensure systematic implementation of CGSAPCC, Chhattisgarh State Centre for Climate Change and Knowledge Management Cell was established in July 2015 by State Government

order and is located in the Office of the Principal Chief Conservator of Forest, Chhattisgarh, Aranya Bhawan, Nava Raipur, Raipur Chhattisgarh.

The major functions of the centre are as under-

- To act as a nodal agency for overall climate actions in the state
- Preparation and implementation of CSAPCC with interdepartmental co-ordination.
- Conduct and co-ordinate research, technology development and dissemination for strengthening existing knowledge and information base on climate change
- Develop platform for stakeholder engagement to implementation climate adaptation and mitigation projects in participatory manner
- To act as a Monitoring and Evaluation agency in the implementation of CSAPCC.
- To promote capacity and skills among State Government officials to mainstream climate change issues in development activities.
- Raise awareness on climate change & risk reduction in development activities.
- Plan and budget the activities to effectively utilize the available resources and coordinate on accessing international climate funds.
- Coordinate in accessing international climate funds for the state.
- Anchoring of the state climate initiatives at different national and international platforms.

3. Requirement and eligibility criteria

Individual Consultants, Professionals, Retired officers with relevant experience, Registered Institutions/organizations of the relevant field are eligible to apply. An indicative minimum eligibility criteria for empanelment of Experts / Institutions is given below:-

- Applicant should be well versed with National / International scenario of the Climate Change.
- Applicant should have knowledge and better understanding of National / International platforms where India is a signatories or applicable party of interest.
- Applicant should be well aware about the latest Climate Science, National/International developments, outcomes / guidelines of COP /UNFCCC etc, National / International Conference etc.
- Preference will be given to those who are working / have earlier experience of working with National / International Funding agencies of the field.
- Applicant must be capable to develop the proposal ensuring integration of CSAPCC and local needs with National / International funds.
- Liasoning with funding agencies will be an asset.

4. Application procedure

4.1 Interested candidates/institutions are required to submit their applications in prescribed format (as mentioned Annex.-I & II) with self attested copies of supporting documents through speed post / registered post on below mentioned address -

Additional Principal Chief Conservator of Forest and Nodal Officer
Chhattisgarh State Centre for Climate Change
Aranya Bhawan, Sector-19,
Nava Raipur, Atal Nagar,
Raipur, 492002 Chhattisgarh

4.2 Candidates who are already working with Govt./ Semi. Govt./ Private Organizations / NGOs / Societies are required to submit their application through proper channel.

4.3 The application must be submitted with a covering letter (format attached Annex.-III). Further, a line mentioning “Application for empanelment of Expert / Institution (whichever applicable) at Chhattisgarh State Centre for Climate Change” should be placed on envelope.

5. Selection procedure

Application received within decided time, will be scrutinized by a scrutiny committee of the centre. After scrutiny of committee, provisionally selected candidates may call to present their competency. Determination of terms and conditions will be done separately at the time of the assignment/engagement.

6. Intellectual Property Rights

The copyright of all content / project / proposal / concept created during the assignment period shall be owned by CGSCCC and should not be utilized anywhere else and/or for any other work / organization without the explicit written permission of CGSCCC. However, institute will have no right on IP possessed by the expert / institution before his empanelment with the CGSCCC or for a work which he will do outside even during the empanelment period.

7. Conflict of Interest

The prospective experts / Institutions who are willing to be empanelled with CGSCCC through this process will require to give an undertaking with application mentioning that neither any conflict of interest exists on their part nor will they engage in any activity in future which may result in conflict of interest. Empanelment of experts / institutions may terminate in whole or in part, if it deems such termination necessary to avoid the appearance of a conflict of interest.

8. Right to Terminate the Process

- 8.1 This EoI does not constitute an offer by CGSCCC.
- 8.2 The CGSCCC may terminate the EoI process at any time without assigning any reason.
- 8.3 CGSCCC makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- 8.4 The empanelment can be terminate at anytime by giving notice in advance by either side.

9. Critical Information

Applicants are advised to study this EoI document carefully and satisfied themselves before submitting their proposals in response to this EoI Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

10. Last date of application

Last date of submission of application is **one month from the date of publication** in National Level News Paper. For example, if the notification of EoI got published in news paper on 20.12.2022 then last date of submission of application will be 20.01.2023 up to 05:30 PM. The applicants are advised to make sure that the applications must be reached in this office within prescribed date and time for submission.

Format for submission of application

(Category – Individual Expert)

- a. Name of Applicant:-
- b. Father's name:-
- c. Date of Birth:-
- d. Address:-
- e. Contact details:-
- f. Level of expertise:- National / International
- g. Educational Qualification:-

Sn	Class / Degree	Subject / Stream	Board / University / Institution	Percentage / Grade	Year of Passing

- h. Employment detail:-

Sn	Name of employer	Position held	Date of joining	Date of leaving	Emoluments (per month)

- i. Experience / Consultancy detail:-
- j. Enclosure detail:-

- i.
- ii.
- iii.
- iv.

Undertaking

I do hereby solemnly declare that the information given, the statements made and documents attached with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my empanelment is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Date:

Signature:.....

Place:

Name:.....

Format for submission of application

(Category –Expert Institution)

- a. Name of Institution/organization:-
- b. Address:-
- c. Contact details:-
- d. Name of contact person:-
- e. Contact detail:-
- f. Copy of Articles & Memorandum of Association, Aims & Objectives of the Organization, Bye Laws, Constitution etc (*Separate sheets may annexed*).
- g. Registration Certificate / Deed of Partnership / Trust Deed (*Separate sheets may annexed*).
- h. Detailed profile of the institution:-
- i. Documents in support of having required experience (*Separate sheets may annexed*).
- j. Details of clients/ departments with which the applicant has worked in the last 3 years (*Separate sheets may annexed*).
- k. Copy of PAN Card of the Applicant institution / Organization (*Separate sheets may annexed*).
- l. Audited Annual Accounts and Annual Reports for the last three years. (*May be annexed separately*).
- m. Any other relevant information/documents:-
- n. Seal & signature of authority with initial on each page of application form and annexure.

Undertaking

This is to certify that the information given, the statements made and documents attached with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, the empanelment of institution / organization is liable to be cancelled and may be subjected to legal/disciplinary proceedings.

Date:

Sign of authorized signatories:.....

Place:

Name:.....

Seal of organization:.....

Format for covering letter

To,

**The Nodal Officer,
Chhattisgarh State Centre for Climate Change
JFM Wing, Aranya Bhawan, Sector-19,
Nava Raipur, Atal Nagar,
Raipur, 492002 Chhattisgarh**

Sub.: Submission of proposals for empanelment of expert / institution.

Ref.: Your advertise noDated.....

Dear Sir,

With reference to your above cited advertisement, here I am, the undersigned is submitting the proposal for empanelment of

This is certified that all information/documents as indicated in notification have been submitted with application. The decision given by Chhattisgarh State Centre for Climate Change in this regards will be final and acceptable to me / institution.

Thank You Very Much

Date:

Place:

Signature:

Name:

(Pl mention / paste seal of designation & Institution, if applicable)